



# **DAYSPRING TRUST**

## **CHARGING FOR ACADEMY ACTIVITIES POLICY**

**REVIEWED SEPTEMBER 2017**

*Ratified by Board of Directors on 20 September 2017*

The Dayspring Trust aims to serve its community by providing an education of the highest quality within the context of Christian faith and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils.

We believe that our Christian values spring from the two great commandments, '*Love God and love your neighbour*'. We seek to live this out through the power of the Holy Spirit. St Paul reminds us in Galatians 5.22-23 that the fruit of the Spirit is "*Love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control*". These are also underpinned by the Old Testament injunction to "*Do justly, love mercy and walk humbly with our God*", Micah 6.8.

These values rooted in the Christian Faith come as a package and we aim to embed them in the life of our academies in a worked out way. We recognise that at times we may highlight particular values to bring them into greater prominence within our academies and these are currently the five values of **Forgiveness, Hope, Joy, Perseverance and Wisdom**. We believe these values to be in accordance with British values springing from our Judeo-Christian roots. Collective worship will play a major and vital part in assisting with this process of embedding these values in the life our academies.

Members and Directors of the Dayspring Trust are aware of their responsibilities in law and are committed to the provision of excellent education within its academies in accordance with our Anglican foundation. This is embraced in our Dayspring Trust vision statement:

- **Forge a supportive and challenging family of academies**
- **Provide excellent education within a strong Christian community**
- **Resource our pupils for wise and generous living**

In addition, each academy also has its own distinctive mission statement, flowing out from the vision statement of the Dayspring Trust.

#### **At Ian Ramsey CE Academy**

"Together to learn, to grow, to serve."

**This is embodied in scripture:**

*'Each of you should use whatever gifts you have received to serve others, as faithful stewards of God's grace in various forms.'* 1. Peter 4.10

#### **At Venerable Bede CE Academy:**

"Soar to the heights together"

**This is embodied in scripture:**

*'But those who hope in the lord will renew their strength. They will soar on wings like eagles; they will run and not grow weary, they will walk and not be faint.'* Isaiah 40:31

## **CHARGING FOR ACTIVITIES**

### **1. GENERAL**

- 1.1 Sections 449-462 of the Education Act 1996 sets out the law on charging for school activities maintained by Local Authorities whilst Academies are required through their funding agreement to comply with the law on charging for school activities.
- 1.2 Generally, schools cannot charge for education provided during school hours (including the supply of any materials, books, instruments or other equipment).
- 1.3 Owing to the language of the primary legislation referred to above occasionally within this policy there may be reference to “school”; however, where “school” is used it is interchangeable with “academy”.

### **2. VOLUNTARY CONTRIBUTIONS**

- 2.1 There is nothing in legislation that prevents an academy from asking for voluntary contributions for the benefit of the academy or any academy activities. However, if the activity cannot be funded without voluntary contributions, the academy will make this clear to parents/guardians/carers at the outset and also make it clear that there is no obligation to make any contribution.
- 2.2 No pupils will be excluded from any activity because their parent(s)/guardian(s)/carer(s) is either unwilling or unable to pay. If insufficient voluntary contributions are raised to fund a visit/activity, or the school cannot fund it from some other source, then the visit/activity will be cancelled. The academy will make clear to parents/guardians/carers at the

outset that although they are under no obligation to contribute towards the cost of the visit/activity, if there are insufficient voluntary funds, or if the academy cannot fund the visit/activity from other sources, the visit/activity will be cancelled.

### **3. CHARGING**

3.1 Academies can charge for:

- (a) Any materials, books, instruments or equipment, where the pupil's parent/guardian/carer wishes him/her to own them.
- (b) Optional extras (see list below).
- (c) Music and vocal tuition.
- (d) Community facilities

### **4. OPTIONAL EXTRAS**

4.1 Where an optional extra is being provided, a charge can be made for providing material, books, instruments or equipment. Academies can charge for the following optional extras:

- (a) Education provided outside of academy time that is not:
  - i. Part of the national curriculum
  - ii. Part of a syllabus for a prescribed public examination that the pupil is being prepared for at the academy
  - iii. Part of religious education
- (b) Examination entry fees if the registered pupil has not been prepared for the examination(s) at the academy
- (c) Transport (other than transport that is required to take the pupil to the academy or to other premises where the Local Authority/Board of Directors have arranged for the pupil to be provided with education)

- 4.2 Any charge made in respect of individual pupils must not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It must not therefore include an element of subsidy for any other pupils wishing to participate in the activity whose parents/guardians/carers are unwilling or unable to pay the full charge.

## **5. MUSIC TUITION**

- 5.1 Although the law states that in general, all education provided during academy hours must be free, instrumental and vocal music tuition is an exception to that general position.
- 5.2 Under the Charges For Music Tuition (England) Regulations 2007, charges can be made for vocal or instrumental tuition, provided that the tuition is at the request of the pupil's parent/guardian. Charges may not exceed the cost of the provision, including the cost of the staff who provide the tuition. Charges in this respect may not be made if a pupil is a Looked After Child (Children Act 1989).

## **6. TRANSPORT**

- 6.1 Academies cannot charge for:
- a. Transporting registered pupils to or from the academy premises, where the Local Authority has a statutory duty to provide transport
  - b. Transporting pupils to other premises where the Local Authority/Academy has arranged for pupils to be educated
  - c. Transport that enables a pupil to meet an examination requirement when the pupil has been prepared for that examination at the academy.

## **7. RESIDENTIAL VISITS**

- 7.1 Academies **cannot** charge for:
- a. Education provided on any visit that takes place during academy hours
  - b. Education provided on any visit that takes place outside academy hours if it is part of the national curriculum
  - c. Supply teachers to cover for those teachers who are absent from the academy accompanying pupils on a residential visit
- 7.2 Academies **can** charge for board and lodging but the charge must not exceed the actual cost

## **8. REMISSIONS**

- 8.1 Where board and lodgings are to be charged, the academy will inform parents/guardians/carers that if they can prove that they are in receipt of the following benefits, they will be exempt from paying the cost of board and lodging:
- a. Universal Credit in prescribed circumstances (when rolled out by Government)
  - b. Income Support
  - c. Income Based Job Seekers Allowance
  - d. Child Tax Credit (depending upon circumstances)
  - e. Support under part VI of the Immigration and Asylum Act 1999
  - f. The guarantee element of State Pension Credit
  - g. Income related employment and support allowance

## **9. FINANCIAL SUPPORT TOWARDS THE COST OF A TRIP/ACTIVITY**

- 9.1 Parents/Guardians/Carers may contact the academy, in confidence, in order to establish if there are any funds/financial assistance available for families in financial difficulty to enable their child to participate in a

visit/activity. Any such requests should be directed to the “Senior Finance Officer” in the first instance.